

Checklist for BLM Application

El Centro Field Office
1661 S 4th ST
El Centro, CA 92243-4561
760-337-4441 or 4400
www.blm.gov/ca/elcentro

September 1, 2006

Checklist for Application:

- ☐ Return completed Special Recreation Application & Permit form with an original signature.
- ☐ SRP applications and additional materials must be received by the El Centro Field Office 14 days prior to the 1st vending date.
- ☐ Return completed Vendor Supplemental Information Form
 - Does the Vendor Stipulations (Appendix A) have an original signature?.
 - Provide a Seller's Permit number from the California Board of Equalization.
- ☐ Return completed Vendor Update/Change Form (Keep extra copies for future changes.)
 - Include each vending location and the associated vending dates.
- ☐ Return completed Vendor Vehicle Sheet.
- ☐ Provide a list and of products and/or services to be sold.
- ☐ Pay appropriate fees for vending days (Minimum of \$90.00).
- ☐ Provide a copy of the Certificate of Insurance.
 - Business Liability Insurance (auto insurance will not be accepted.)
 - BLM listed as **Additional Insured**.
- ☐ Provide a copy of Imperial County Business License
- ☐ Provide a copy of Seller's Permit from the California Board of Equalization. The Sellers Permit needs to show a **sublocation** at the Imperial Sand Dunes or BLM managed lands in Imperial County.
- ☐ Provide a copy of the Imperial County Environmental Health Services Food Permit or Septic Hauler Permit, if applicable.

FOR ADDITIONAL INFORMATION:

Business License:

Imperial County Tax Collector
940 W Main ST STE 106
El Centro, CA 92243-2864
760-482-4303

Imperial County Sheriff's Dept.

328 Applestill RD
El Centro, CA 92243-9661
760-339-6345
<http://www.imperialsanddunes.org/c-1-dunes-permit.aspx>

Food & Septic Hauler Permits:

**Imperial County
Environmental Health Services**
939 Main ST STE B-7
El Centro, CA 92243-2842
760-482-4203

Sellers Permits:

California Board of Equalization
1550 W Main ST
El Centro, CA 92243-2105
760-352-3431
1-800-400-7115 (Sacramento)
www.boe.ca.gov

BLM GOALS

- 1. To provide for public safety.**
- 2. To provide resource conservation.**
- 3. To provide services to visitors utilizing the Imperial Sand Dunes Recreation Area.**
- 4. To provide the opportunity for individuals to vend.**